

Highway 104 Corporation
 2017/18 CEO Quarterly Travel Expense & Hospitality Report

Paul Richard, PEng

Travel Expenses	Apr 1 - Jun 30 2017	Jul 1 - Sep 30 2017	Oct 1 - Dec 31 2017	Jan 1 - Mar 31 2018	Totals
Km Driven	1,140	1,500			2,640
Reimbursement	289	381			670
Parking and Tolls					-
Airport Cabs					-
Airfare					-
Subtotal:	\$289	\$381	\$0	\$0	670

Lodging					
Lodging					-
Transportation					-
Subtotal:	\$0	\$0	\$0		\$0

Food					
Breakfast					-
Lunch	233	208			441
Dinner					-
Miscellaneous		52			52
Subtotal:	\$233	\$260	\$0		493

Miscellaneous					
Mthly Travel Allowance	1,032	1,032			
Subtotal:	1,032	1,032	-	-	
Quarterly Total:	\$1,554	\$1,672	\$0	\$0	\$ 3,226

Hospitality Record			
Date	Location	Business Purpose	Cost
Total:			\$0

Mileage Rate: \$0.2537